

**FDIC AFFORDABLE HOUSING DISPOSITION PROGRAM  
MONITORING AGENCY: Phoenix Revitalization Corporation**

**BI-MONTHLY REPORTING CHECKLIST – 2026**

The property will remain on bi-monthly reporting until the FDIC LURA requirements are met OR next Annual Report is due.

Submit the required documents to: [ahdp@phxrevitalization.org](mailto:ahdp@phxrevitalization.org) or the “We Transfer” dock on our PRC website.

Reporting Period - Schedule		Due Date
1	01/01 – 02/28 (29)	03/07
2	03/01 – 04/30	05/07
3	05/01 – 06/30	07/07
4	07/01 – 08/31	09/07
5	09/01 – 10/31	11/07
<b>6. Next Annual Report Period:</b> <b>01/01/26 – 12/31/26 – Full Report</b> <b>Next Annual Monitoring Fees: 2027</b>		<b>01/31/27</b> <b>01/15/27</b>

**REQUIRED FORMS TO SUBMIT**

**DO NOT SUBMIT TICS OR OTHER** documents that are not on this checklist below.

- ☐ 1. Part A- Compliance Summary – Signed / dated by owner or authorized agent / Wet signatures only
- ☐ 2. Part B- Unit Status Report – All units regardless of designation/occupancy status must be listed in numerical orders.
- ☐ 3. Rent Roll – Dated the last day of the Bi-monthly reporting period.
- ☐ 4. Narrative: Describe actions you have taken towards compliance
- ☐ 5. Owner Certification Form: If property remains in Non-Compliance, this document will be VOIDED.

**REMINDERS**

The monitoring agency COULD request to see additional documents to determine compliance as needed.  
You must use the forms on our PRC / FDIC website page.

**MONITORING AGENCY - Contact Information:**

Phoenix Revitalization Corporation / 1122 E. Buckeye Road Ste.-A1/Mailbox 4, Phoenix, AZ. 85034  
Office: (602) 253-6895 / [www.phxrevitalization.org](http://www.phxrevitalization.org)  
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